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### Arts and Social Sciences / Public Affairs / Business Teaching Evaluation Questionnaire (Approved by JCAA)

The purpose of this questionnaire is to provide information that will both help in the evaluation of the instructor and help the instructor improve the course.

#### General Information

Course Number:       «course»  
Instructor's Name:   «name»

*Please do not write your  
name on this sheet*

Please list the following information: **(Please print using block, capital letters.)**

- a) Your Faculty: 

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- b) Your major subject: 

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- c) Your average grade at Carleton so far: **(Shade in the appropriate bubble.)**  
 "A"     "B"     "C"     "D"     "F"
- d) Percentage of classes you attended in this course: **(Shade in the appropriate bubble.)**  
 0% - 25%     26% - 50%     51% - 75%     76% - 100%

Please answer all of the following questions, by **shading in the appropriate bubble.** (N/A = Not Applicable)

A. How do you assess your instructor's performance:	Poor 1	2	3	4	Excellent 5	N/A 9
1. in making clear the objectives of the course?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. in organizing the course so as to meet the objectives?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. in imparting the course materials in his/her role as lecturer/seminar leader/tutorial leader/workshop leader/language instructor?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. in answering questions and/or solving problems related to the course material?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. in assigning readings, essays, seminar topics, etc., which are relevant to the course?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. in assigning a workload related to the course objectives?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7. in marking and commenting on assignments and tests fairly?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8. in returning tests and assignments promptly?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9. in being available for out-of-class consultation?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10. in speaking audibly and clearly?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11. in beginning and ending classes promptly?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
12. in meeting classes regularly as scheduled, and in missing or cancelling classes only for adequate reasons?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
B. How do you evaluate the instructor?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

